Year 11 GCSE Business & Communication Systems

Revision Checklist

SUBJECT	BUSINESS & COMMUNICATION SYSTEMS
Examination Unit Title	Unit 1: Software Applications for Business
Examination Board	CCEA
Examination Date	Monday 20th May - Friday 24th May 2024
Examination Length	2 hours
Marks available	100
What learners need to know Topics to revise	• Word Processing Software • Spreadsheet Software • Database Software • Presentation Software • Web Authorising Software • Web Browsing Software
Specification	https://ccea.org.uk/downloads/docs/Specifications
Departmental Resources to support revision	- Topic Booklets - Model answer questions (Posters/Application Form/Letter Layout)
Past Paper Questions and Mark Schemes	https://ccea.org.uk/key-stage-4/gcse/subjects/gcse-business-communication-systems-2017/past-papers-mark-schemes